

## Request for 2025 Funding Services and Activities Fee Committee

### BUDGET PROPOSAL CONTACT INFORMATION

Department Name: Center for Student Involvement (UWY/Dawg House)

Create Date: 03/30/2025

Due Date: 04/18/2025

Submitter Name: Daniel Nash

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Phone Number: 253-218-9319

Department Head Approval: 

Department Head: Conor Leary

Requested Amount: **\$2,200**

## Departmental Information

### SPECIAL ALLOCATIONS - CRITERIA

In the Spring 2024 annual budget allocation season, the UWY and Dawg House were approved for \$1,540.40 in supply funding for the 2024-2025 budget year. To date, we have spent an estimated \$2,810.06 (We share a grant code with the CSI general budget, and our budget codes were changed without pre-change purchases retaining their explanatory notes, so an exact amount is hard to parse. However, this is as close to accurate as possible with the information available).

This money goes to basic supplies necessary to keep the student center spaces running as expected, and does not include extravagant or unnecessary purchases. Items purchased with supply funding include:

- Compostable plates and utensils
- Tape
- Batteries
- Cleaning wipes
- Stamp ink
- Envelopes
- Non-printing paper goods
- Markers
- Pens
- Staples

Compostable plates and utensils, offered at the kitchenettes in the CSI and Dawg House student lounge, are by far the greatest expense in this budget category. They are responsible for \$1,814.06 of the expenses we've seen this year, meaning the expense of kitchenette supplies alone exceed what we were awarded in supply funding last year.

I should note that I recently discovered that all UW card purchases from Amazon Business have been taxed twice--once by Amazon, and once by UW's accounting department. I am in the early stage of assessing the total expense of this second taxation, determining why accounting did this, and initiating a reversal with the University's Procurement Card department. The expense due to the incorrectly assessed tax is in the ballpark of \$265.

### STUDENT UTILIZATION

Almost all of these supplies become directly available to students using our student center spaces, with the sole exception of batteries and cleaning supplies, which are used by student staff to perform duties and maintain equipment but which nonetheless benefit student users indirectly. As you can likely divine from the answer above, compostable kitchenette supplies are the highest-demand item used by students, and require frequent replenishment, even when we buy in bulk.

### SPECIAL ALLOCATIONS - STATEMENT OF ASSURANCES

A portion of the requested funds will replenish the current overage in the supply fund, while the rest will account for estimated spending consistent with the rate of spending so far this year.

SERVICE BENEFITS TO STUDENTS

Student center spaces are general use and, by design, need to be a lot of things to a lot of people. The spaces are eating spaces, working spaces, meeting spaces, and recreational spaces all at once. The most meaningful and significant benefit of a student center to a student is being there with the item they need at the time they need it. This saves students time and cognitive energy for their studies.

The expense of our kitchenette supplies is only one indicator of this, but as a standalone it is highly illustrative. As noted, students have used these supplies to the point that we've spent over \$1,800 on them this year. Let's pretend we don't have those. You've brought leftover spaghetti to campus for lunch and sat down in the Dawg House Student Lounge to eat it--only you've forgotten to pack a fork. What do you do? You can't eat spaghetti with your hands. Hot Rod Dogs has forks, but you're not a customer. Ditto for the Pac Ave restaurants. You could go to the Husky Market, but this will require a trek across campus. By the time this problem is resolved, perhaps 15 minutes of time have been lost and your mind is distracted from whatever you had originally planned to do, whether that was to study, meet with a friend, or simply rest between classes. For some people who are already harried by other aspects of college life, a short sprint of stress like the one just described can make their day worse in a tangible way, even if the problem is mundane--especially because the problem is mundane.

The same problem is posed with any of the supplies we offer to students--staples, pens, markers. It's also true of the indirect benefits of supplies. A student using the CSI to study may not need to use our cleaning supplies, but they'll notice if the table where they plan to work or eat is covered in stains.

Staff Budget Requests

Category	Details	Amount Requested
PERSONNEL TOTAL:		\$0

Other Budget Requests

Category	Details	Amount Requested
Non-Food Supplies & Materials	Includes current coverage (\$1270) plus extrapolated expenditures for remainder of budget year (\$930 [\$865 burn + \$65 padding to account for the possibility of any EOY items being bulk purchases] S001	\$2,200
SUPPLEMENTAL TOTAL:		\$2,200

PERSONNEL TOTAL:	\$0
SUPPLEMENTAL TOTAL:	\$2,200
COMPLETE PROPOSAL TOTAL:	\$2,200

Supplemental Documents



SUPPLY EXPENDITURES (2024-2025)

A list of supply expenditures for the current budget year.