



Services and Activities Fee Committee (SAFC)

November 15, 2024

3:30pm

UWY 307

Zoom Link: <https://washington.zoom.us/j/98089084773>

MEETING MINUTES 04

Attendance:

Voting Members Norah Duncan - Present Madai Espinoza - Present Kailey Lawless – Present Samuel Pena-Rojas - Present Jaden Tobar – Present (Online) Anchal Turna – Present (Online) Kaily White – Present (Online) Administrative Staff Sean Schmidt (Acting Chair) – Present	Ex-Officio Members Bernard Anderson – Present (Online) Mike Russell – Present (Online) Alicia Whitten - Present Gordon Craig - Present Guests
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Call to Order. The meeting was called to order by Samuel Pena Rojas at 3:37 pm.

Land Acknowledgement. A land acknowledgement was given by Madai Espinoza.

Safety Briefing. A safety briefing was given by Sean Schmidt.

Roll Call, Guest Introductions, Connection-Building Activity. Roll Call is documented above. Guests were introduced. Meeting participants took part in a connection-building activity.

Approval of Agenda. Norah Duncan moved to approve the agenda. Kailey Lawless seconded. The motion was approved at 3:45.

Approval of Minutes. Madai Espinoza motioned to approve the minutes from November 8th, 2024, as presented. Kaily White seconded the motion. The motion was approved at 3:47 pm.

Open Public Forum

Reports & Updates

- Chair/Vice-Chair
- Members
- Committees
- Samuel Pena Rojas scheduled a 1:1 with Norah to talk about any updates for the future, plans, etc.
- Continued to look at Bylaws, Norms and Values
- Norah updated on hiring committee, scheduling a meeting for next week to start reviewing applicants for Administrative Role
- Pride Pack RSO are having an event on Wednesday, 4-7 pm!

Old Business

- Autumn Forum: Samuel suggested tabling old business. Jaden motioned to table; Norah seconded at 3:50 pm

New Business

- Norms and Values:

Decided to look through last year, and use as framework for this year's norms

- Open communication, continue to allow to attend meetings remotely
- Modified "Providing opportunities that prepare students for career, academic, and professional life experiences" to incorporate the wellbeing of students.
- Modified "Prioritize programs with wide reach or impact". We discussed the demographics of programs, the outreach and the elements that might prevent/support programs from receiving help.
- Discussed long-term projects but maybe incorporate the follow up plans and plans to grow usage. Being strategic to the funds that go into long-term commitments, budget tracking.

In order to be mindful of time, Norah Duncan motioned to table this discussion towards our next meeting, Jaden Tober seconded. The motion was approved at 4:28 pm.

- Bylaws:
 - Norah Duncan mentioned, if any committee member has more than 2 absences, they can be reported to the chair.
 - Samuel Pena Rojas noted under Section 2 Subsection C Point 12, they can be separated into 2 points.
 - Norah Duncan proposed creating a committee that might be willing to modify the bylaws, allows for discussion outside of meetings.
 - Gordon Craig mentioned to look for items that are overly restricted, might make sense to demote them to operating manual that belongs to committee, rather than going all the way to board of reagents

Gordon Craig suggested a motion to commit this to the bylaws review committee to be appointed by the chair. Norah Duncan motioned; Kailey Lawless seconded. Motion was approved at 4:36 pm.

- Special Allocations
 - **Pantry**
 - Considering it was a full-time position; Samuel Pena Rojas was wondering how that would work.
 - An additional amount would allow them to fulfill what they wanted to do before, including the salary plus the benefits that would come with it.
 - **First-Gen**
 - How detailed do we want to be? We can respond and ask for details on what they want to do.
 - Anytime they want to make a furniture purchase they go through the housing team.
 - There are institutional standards, and basics that they must go through.
 - Very reasonable estimate that they requested, generally every agreed.

Norah Duncan moved to table last 2 allocations to next meetings, Jaden Tobar seconded. Motion approved at 4:50 pm

- HSF

- SAB

Discussion Items

Announcements

Adjournment

- Norah Duncan motioned to adjourn the meeting. Kaily White seconded. The motion was approved at 4:52 pm.