**Undergraduate Program Committee Meeting Minutes**

Nov 5, 2020 12:30pm – 1:30pm

<https://washington.zoom.us/j/96838986648>

Voting Committee Members: M. Bergman (C), M. Eberly, J Heckman, R. Jindal, E. Zhang

Committee: A. Steffens, A. Martin, K. Barker, M. James, H. Norbjerg, N. Tabafunda, Z. Barsness,

Guests: S. Schwartz,

**Approval of Minutes –M. Bergman**

* Minutes approved by all voting members

**Follow Up on Action Items –M. Bergman**

**Update on UPC Priorities– M. Eberly**

**TMGMT 433 Diversity Designation/Course Change (VOTE)–J. Heckman**

* Documents available on Undergraduate Committee, Agendas, 2020-2021 OneDrive folder
* Compliance with academic policy for diversity in courses.
	+ Focus is on race, class, gender constructs within the U.S.
* E. Shankus has reconstructed courses to be in compliance with diversity guidelines. Seeks approval on TMGMT 433 rewrite to include diversity guidelines.
* 3 approved votes and 1 obtained vote for diversity content approval
* 3 approved and 1 obtained for course title, description and objectives change
* Forwarded to faculty for review

**WSA – A. Steffens**

* Admissions process for A21 and what to do with the WSA
* Too soon for permanent decision about WSA but until then extending the waver needs to be determined.
	+ Original reasons for imposing waver are still current conditions. The waver should continue.
* Approved to extend waver and send decision to faculty for review.

**Pre-Reqs in Progress/ Conditional Admit – A. Steffens**

* How to handle conditional “in progress” admits but fail to meet conditions.
* Ideas and proposals:
	+ Rewrite admission letter
	+ Re-calculate pre-req GPAs
		- Discomfort in dropping a potential admit
* Revisit topic at a later meeting.

**TBUS 490 Special topic: Milgard Gold-Pathway to your Career– S. Schwartz**

* Proposal to pilot a Milgard Gold course
	+ Career oriented on getting opportunities, resume & business writing, alumni speakers, internship availabilities, and professional development
* Concern about course topics overlapping TBUS 310 topics
	+ Connect with 310 coordinator to prevent course overlap

**Online student feedback form –M. Eberly**

* Move topic to next meeting

Meeting Adjourned: 1:29 pm